



YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1. Name of the Institution

MANGALDAI COLLEGE

- Name of the Head of the institution **Dr. Kamala Kanta Bora**
- Designation **Principal**
- Does the institution function from its own campus? **Yes**
- Phone no./Alternate phone no. **03713222624**
- Mobile no **9435137000**
- Registered e-mail **principalmangaldaicollege@gmail.com**
- Alternate e-mail **kkborah74@gmail.com**
- Address **Upahupara**
- City/Town **Mangaldai**
- State/UT **Assam**
- Pin Code **784125**

2. Institutional status

- Affiliated /Constituent **Affiliated**
- Type of Institution **Co-education**
- Location **Rural**

- Financial Status **UGC 2f and 12(B)**
- Name of the Affiliating University **Gauhati University**
- Name of the IQAC Coordinator **Mr Paresh Kumar Sarmah**
- Phone No. **03713222624**
- Alternate phone No.
- Mobile **9435006483**
- IQAC e-mail address **mcqiqac@gmail.com**
- Alternate Email address **pareshsarma02@gmail.com**

3. Website address (Web link of the AQAR (Previous Academic Year))

http://mangaldaicollege.org/AQAR_2019-20.pdf

4. Whether Academic Calendar prepared during the year?

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

http://mangaldaicollege.org/pdf/a_c2.pdf

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	C++	Nil	2004	03/05/2004	02/05/2009
Cycle 2	C	1.96	2018	26/09/2018	25/09/2023

6. Date of Establishment of IQAC

13/06/2005

7. Provide the list of funds by Central / State Government

UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Mangaldai College	Laboratory Chemicals	Govt. of Assam	2020/ 1 year	240000

8. Whether composition of IQAC as per latest NAAC guidelines

Yes

- Upload latest notification of formation of IQAC

[View File](#)

9.No. of IQAC meetings held during the year 5

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report **No File Uploaded**

10.Whether IQAC received funding from any of the funding agency to support its activities during the year? **No**

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

Faculty Development Programme on Moodle Learning Management System has been organised in collaboration with Spoken Tutorial, IIT Bombay from 16-07-2020 to 20-07-2020 under MMMNMTT.

Feedback from Students, Teachers, Parents and Alumni are collected and analysed and the report is prepared and recommended for follow up actions.

Examination of applications of candidates for 19 numbers of vacant posts of Assistant Professors and preparing comparative statements for interview.

Organising Felicitation Programme for students with outstanding results in BA/BSc examination, 2020, on 9th January, 2021.

Coaching for UPSC/APSC/SSC & Other competitive examinations organised by IQAC in collaboration with District Administration, Darrang District, from February, 2021 to April, 2021.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Filling-up of vacant posts	Interviews to 15 vacant posts of Assistant Professors have been held and the appointments of 8 Assistant Professors have been approved by the government and joined the College. Others are under the process of approval of the government.
Start of Construction of New Library Building	The Foundation Laying Ceremony has been held on 22-03-2021 and the construction work started.
Construction of Overhead Water Tank for supply of water to all buildings of the College.	Construction of the Overhead Water Tank started and likely to be completed by the end of 2021.
Organising Training, Faculty Development Programme, etc.	<p>1. A Faculty Development Programme on "Moodle Learning Management System" has been organised by the IQAC in collaboration with Spoken Tutorial, IIT Bombay under the MMMNMTT from 16-07-2020 to 20-07-2020. The FDP was attended and completed by 74 faculties: 50 faculties from Mangaldai College and 24 faculties from other colleges and institutions.</p> <p>2. Training on Office Management for Non-teaching staff organised on 19-01-2021.</p>
Organising Extension Activities and Outreach Programme	<p>1. Coaching for UPSC/APSC/SSC & Other competitive examinations organised by IQAC in collaboration with District Administration, Darrang District.</p> <p>2. A training programme for teachers and students on</p>
Encouraging Departments to organise Seminar, Workshop, Interaction Programme, etc.	<p>1. Talk on "Role of Women in Freedom Movement in Assam" was held on 12-03-2021.</p> <p>2. National Webinar on Regulation and</p>

	Restoration of Ground Water for Environmental Concern organised by Zoology Department on the occasion of World Environment Day on 05-06-2021. 3. State level Webinar on "Students' Stress and Its Management During and After Lockdown" held on 14-06-2021. 4. State level Webinar on "Intellectual Property Rights in the Context of Sustainable Development" held on 05-07-2021. 5. Seminar-cum-Workshop on Yoga organised by Zoology Department from 20-06-2021 to 22-06-2021.
Encouraging faculty members on research and quality publication	29 numbers of Research Papers have been published in journals indexed in Scopus, Web of Science and UGC CARE list.

13. Whether the AQAR was placed before statutory body? **Yes**

- Name of the statutory body

Name	Date of meeting(s)
Governing Body	24/05/2022

14. Whether institutional data submitted to AISHE

Part A

Data of the Institution

1.Name of the Institution	MANGALDAI COLLEGE
• Name of the Head of the institution	Dr. Kamala Kanta Bora
• Designation	Principal
• Does the institution function from its own campus?	Yes
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• Alternate Email address	pareshsarma02@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year))	http://mangaldaicollege.org/AOAR_2019-20.pdf				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	http://mangaldaicollege.org/pdf/ac2.pdf				
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Mangaldai College	Laboratory Chemicals	Govt. of Assam	2020/ 1 year	240000	
8.Whether composition of IQAC as per latest NAAC guidelines	Yes				
• Upload latest notification of formation of IQAC	View File				
9.No. of IQAC meetings held during the year	5				

<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded	
10. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> If yes, mention the amount 		
11. Significant contributions made by IQAC during the current year (maximum five bullets)		
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Encouraging Departments to organise Seminar, Workshop,	1. Talk on "Role of Women in Freedom Movement in Assam" was

Interaction Programme, etc.	held on 12-03-2021. 2. National Webinar on Regulation and Restoration of Ground Water for Environmental Concern organised by Zoology Department on the occasion of World Environment Day on 05-06-2021. 3. State level Webinar on "Students' Stress and Its Management During and After Lockdown" held on 14-06-2021. 4. State level Webinar on "Intellectual Property Rights in the Context of Sustainable Development" held on 05-07-2021. 5. Seminar-cum-Workshop on Yoga organised by Zoology Department from 20-06-2021 to 22-06-2021.
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13. Whether the AQAR was placed before statutory body?	Yes
<ul style="list-style-type: none"> Name of the statutory body 	
Name	Date of meeting(s)
Governing Body	24/05/2022
14. Whether institutional data submitted to AISHE	
Year	Date of Submission
Yes	30/03/2022
15. Multidisciplinary / interdisciplinary	
16. Academic bank of credits (ABC):	

17.Skill development:	
18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)	
19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):	
20.Distance education/online education:	
Extended Profile	
1.Programme	
1.1 Number of courses offered by the institution across all programs during the year	635
File Description	Documents
Data Template	View File
2.Student	
2.1 Number of students during the year	3045
File Description	Documents
Institutional Data in Prescribed Format	View File
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	316
File Description	Documents
Data Template	View File
2.3	741

Number of outgoing/ final year students during the year		
File Description	Documents	
Data Template	View File	
3.Academic		
3.1	64	
Number of full time teachers during the year		
File Description	Documents	
Data Template	No File Uploaded	
3.2	72	
Number of sanctioned posts during the year		
File Description	Documents	
Data Template	View File	
4.Institution		
4.1	87	
Total number of Classrooms and Seminar halls		
4.2	92.37	
Total expenditure excluding salary during the year (INR in lakhs)		
4.3	98	
Total number of computers on campus for academic purposes		
Part B		
CURRICULAR ASPECTS		
1.1 - Curricular Planning and Implementation		
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process		
<p>The institution has a formal mechanism in place for effective delivery of curriculum and the documentation of curriculum transaction.</p>		

(A) Mechanism for Curriculum Delivery-

i) Preparing academic calendar for all activities at the start of academic session considering the academic calendar of the affiliating university.

ii) Daily Class Routine is prepared centrally.

iii) Meetings with Heads of Departments are arranged for facilitating action plan at the departmental level.

iv) Departmental Academic Committee distributes course among the faculty members and chalks out teaching plan.

v) Academic Council reviews progress in curriculum, holding of sessional examinations, seminars, participation of students in academic activities, etc.

vi) Use of ICT enabled classrooms for effective delivery of the curriculum.

vii) Conventional mode of lecture is supplemented by group discussions, field studies/visits, educational tours, project works, etc., to ensure a practical approach to the curriculum.

(B) Mechanism for Documentation of Curriculum Delivery-

i) Departments maintain Teaching Plan, Class Diary and Daily Class Report.

ii) HoDs are entrusted the responsibility to supervise regularly and ensure the progress of course as per Teaching Plan.

iii) The IQAC periodically reviews the class records of departments.

iv) Feedbacks from students regarding the curriculum and its transaction are taken centrally.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	http://mangaldaicollege.org/pdf/Minutes%20of%20IQAC%202020-21.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The College prepares an Academic Calendar of the college by taking into consideration the declared Academic Calendar of the affiliating university. This helps the college to adhere to the schedule of the academic calendar effectively. For Continuous Internal Evaluation, Unit Tests is scheduled by the college in the Academic Calendar over and above the Sessional Tests and End Semester examination scheduled by the affiliating university.

Provision is also made during the planning of the academic calendar for conduct of co-curricular activities such as guest lectures, field visits, etc., and for extracurricular activities such as extension activities, sports, exhibitions and annual gatherings.

Teaching plan and its execution through class dairy help the Principal and Heads of Departments to keep check and ensure that the schedule of curriculum delivery is being followed as per the calendar.

Moreover, information useful to students such as celebration of College Foundation Day, Human Rights Day, World Environment Day, etc., is also included in the academic calendar.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	http://mangaldaicollege.org/pdf/ac2.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

21

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

1

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

188

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Along with the academic curriculum, the college has been catering to cross-cutting issues which are critical for holistic development of students. The departments of the college organize lecture programmes on issues of gender, human values, environment, and so on. The IQAC and various cells of the college are actively working to address these issues. The Women's Studies Research Cell has been conducting programmes on issues related to gender and women empowerment. Programmes on universal values like human rights, gender equity, sustainability, etc., are regularly organised to sensitize students and inculcate these values. Students are engaged in extension activities such as environment awareness campaign, tree plantation drive, cleanliness drive, etc. The NSS and NCC units of the college are actively involved in organizing Blood Donation Camp, Swacchta Abhiyan, and visits to old age homes and children shelter homes.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

25

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

793

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers
Employers
Alumni

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	http://mangaldaicollege.org/pdf/FEEDBACK_REPORT_2020_21.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website
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File Description	Documents
Upload any additional information	View File
URL for feedback report	http://mangaldaicollege.org/pdf/FEEDBACK_REPORT_2020_21.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

1234

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

301

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Faculty members take measures to identify the advance and slow learners. Bridge courses are organized in respective subjects for

newly admitted students to identify their learning capabilities.

Special Programmes for Advanced Learners:

Advanced learners are encouraged to study advanced reference books in the library, presentation in class seminar, write model answers based on university question papers and participate in inter-college and university competitions.

Advanced learners are given counseling about their career opportunities and informed about competitive examinations.

Special Programmes for Weak Learners:

Remedial classes/ difficulty sessions/ extra and special classes are taken regularly.

Detailed feedback is given to weak learners on their performance in unit tests, Sessional Test and end semester examination. Mentor teacher advices weak learners for their academic improvement.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
3045	64

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The college provides a variety of learning experiences to students apart from the conventional mode of learning.

- Classroom experiences are made interesting and more engaging by

increasing use of ICT tools- PPTs, LCD, interactive boards by teachers.

- Students are also given learning opportunities through field visits, educational tours, internships, etc.
- Learning is made student-centric through project work, seminar presentations, and assignments.
- Students often volunteer in conferences, seminars and workshops.
- Students are motivated to register on portals of e-learning like SWAYAM, NPTEL, NDL, Spoken Tutorials, etc.
- The Central Library of the college provides internet facilities, access to texts, reference books, and e-resources.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The college has prioritized the use of ICT in teaching-learning by increasingly upgrading the classrooms into ICT enabled classroom. Faculties use Smart Boards, Projectors and Interactive LCD panels for interesting and impactful presentation of classes. Preparation of e-resources in various subjects in the form of PPTs and other digital materials has created a repository of knowledge available to students in the departments and in the library.

Faculties are enriched through training workshops on digital tools, online portals such as National Digital Library, SWAYAM, etc., which have facilitated teaching-learning.

During the Covid-19 lockdown period, faculties have used online platforms such as Google Meet, Zoom, Google classroom, etc., to carry on the academic curriculum.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

54

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

59

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

38

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

1074

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Apart from Sessional and end Semester Examinations of affiliating university, the College has itself evolved a mechanism to evaluate learners at regular intervals by holding Unit Test, departmental seminars, class test, interactions, group discussions, debate, etc. Teachers are free to adopt any other innovative way for assessing the learning levels of students. The IQAC has introduced spot tests method and advises the teachers to take spot test occasionally within the class by setting MCQ papers.

The MCQ answer sheets are got evaluated by students themselves through exchange method among the students. Apart from these, home assignments, field works, etc., are also assigned to students to evaluate and improve the performance of students. These Continuous Internal Evaluation practices have helped the teachers to identify the slow learners and the concerned department, after discussion in DAC meeting, arranges remedial classes for slow learners for

their academic improvement.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The College ensures fair, equal and impartial treatment of all students in all spheres of work, including assessment and evaluation. The college has a Grievance Redressal Cell for all grievances, including those related to examination. The Cell, on receiving a complaint, resolves the issue within few days. Internal examinations such as unit test, sessional test, etc., are conducted by the departments and assessment is communicated to students. Examined answer-scripts are shown to the students; discrepancies are rectified by teachers promptly and communicated to students ensuring effectiveness of the examination. If any student is not satisfied, he or she can approach the concerned faculty HoD. If departments could not solve the issue or the student is not satisfied, the grievance will be placed before the Grievance Redressal Cell and the Cell is mandated to solve the grievance within a week.

During the COVID-19 pandemic period, assessment methods have seen a drastic change from the regular pen and paper method to the online mode. Students faced lot of technical difficulties such as login error, answer script submission error and many other issues which are timely solved.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The Programme Outcome, Programme Specific Outcome and Course Outcomes for all courses offered by the college are designed as conceived by the affiliating university. These POs and COs are

aimed at making the students ready and equipped with knowledge and skill sets required for future. Evaluation of outcomes serves the institution as an effective tool for introspection and improvement. The Outcomes have been uploaded on the College website. The students are made aware of these during the Orientation Programmes for the new students as well as at the beginning of every semester. Students are guided with required mentoring so that they achieve the desired outcomes.

Evaluation of the stated outcomes is carried out using multiple assessment methodologies. It is carried out regularly during routine teaching, and periodically through internal assessment and finally through evaluating the University results of the outgoing students, their placement record and progression to higher education monitored by the Career Counseling and Placement Cell, and personal feedback from students. Although placements have been affected adversely in 2020-21 due to the COVID-19 pandemic conditions, results have seen an appreciable increase pointing towards significant achievement of the outcomes.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	http://mangaldaicollege.org/pdf/PROGRM_OUTCOME_COURSE_OUTCOME.pdf
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Evaluation of the attainment of stated POs, PSOs and COs is carried out using multiple assessment methodologies. It is carried out regularly during routine teaching, and periodically through internal assessment and finally through evaluating the University results of the outgoing students, their placement record and progression to higher education monitored by the Career Counseling and Placement Cell, and personal feedback from students. Each department maintains alumni records and interaction with alumni is held in alumni meets organised every year. Although placements have been affected adversely in 2020-21 due to the COVID-19 pandemic conditions, results have seen an appreciable increase pointing towards significant achievement of the outcomes.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

719

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	http://mangaldaicollege.org/ssr/AnnualReport20-21.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

http://mangaldaicollege.org/pdf/FEEDBACK_REPORT_2020_21.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

2

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

An ecosystem is created through utilization of academic materials in the library, spacious workspaces with modern laboratory

equipments, computers, high speed internet and Wi-Fi by teachers and students. There is a system for creation and promotion of innovation through activities of cells and departments in the college. Entrepreneurship is encouraged through Workshops, Handson Training, Internship, etc. The Department of Botany has conducted a workshop on preparation of Vermicompost and the Department of B.Voc conducted internship programmes with industry. Students are given opportunity in creative designing, editing and contribution in the form of articles, poems in College Magazines. Field visit programmes are conducted to enhance creativity and innovation of students. Innovations by faculty include Yoga Training, Training on Application of GIS by certified faculty members through lectures and demonstrations, Trained faculty organizes workshops, trainings and Webinar on a number of topics to transfer the knowledge to students. Faculty have created an Institutional e-repository of ICT Material in the form of PPTs, e-resources, videos, etc., to be available for students.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://mangaldaicollege.org/event.php

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

4

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

33

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

27

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Students are exposed to cross-cutting issues such as gender

sensitization, environment consciousness, cleanliness, health and hygiene, emergencies, human values, etc., through rallies, camps, lectures, webinars and workshops for holistic development of students. Observation of various commemorative days such as World Environment Day, International Yoga Day, Independence Day, Republic Day, etc., increases the awareness of students towards the society. The various Cells/Units of the college arranged a number of programmes to in collaboration with NGOs and government agencies to give exposure to real life situations to students.

Due to the Covid-19 restrictions, a limited number of extension activities could be organised and some of them have been carried out online. Some of the extension activities participated by the students of the college are Cycle Rally to spread awareness on environment, Swachta Abhijan for health and hygiene, homage to martyrs' memorial, Yoga workshop, orientation programme on Youth as Agent of Behavioural Change, etc. These programmes have contributed to the holistic development of students and made them aware of the social responsibilities.

File Description	Documents
Paste link for additional information	http://mangaldaicollege.org/event.php
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

2

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry,

community and NGOs) during the year**3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

12

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year**3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

682

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration**3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year****3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year**

6

File Description	Documents
e-copies of related Document	View File
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

3

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The collegas has a expansive campus covering 33.56 acres with a good infrastructure and physical facilities for a decent teaching-learning experience. Thephysical facilities are briefly stated as follows:

- Classrooms: 84
- Laboratories: 23
- Seminar Hall: 3
- Seminar Hall with ICT facilities: 2
- Smart Classroom: 10
- Library: 1
- Computers for academic purpose: 110

- Internet facility with WiFi: All Departments, Library, Computer Labs, Browsing Centre, Smart Classroom, office
- PhD level Research lab : 2 (Chemistry and Bio-Tech Hub)
- A water treatment plant and running water to all departments and other facilities
- Drinking water facility
- A weather station
- A Bank of Baroda Branch in college campus
- Two Hostels
- Seperate washroom for boys and girls
- Boys and Girls Common Room
- Canteen
- Parking facility
- Good green cover

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	http://mangaldaicollege.org/ict.php

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college has a acoustic auditorium for cultural and other functions and a open stage where cultural performances also take place. Each year college brings out Annual Megazine which provide a good platform to students to develop their literary talent. Besides, each department has Wall Meganiz and students get good opportunity to showcase their literary and cultural activites.

The college has good playground forFootball, cricket, athletics and other track and field events. The college also hasseparate volleyball and basketball courts, as well as facility for indoor games such as table tennis, carom, chess, ect. Various sports events organised by the college and other sports association regularly take place in the college playground.

A Gymnasium for students and staff has modern equipments such as bench press, weight lifting set,multi-gym, dumbbells, tread mill, etc.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	http://mangaldaicollege.org/climg.php

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

12

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	http://mangaldaicollege.org/ict.php
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

52.31

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college has a Central Library and each department has Departmental Library for use of students and teachers. The Central

Library is enriched with text books, reference books, some rare books (Sachipat), important journals, newspapers and magazines. The Central Library has a collection of 62310 books and 6540 reference books. Every year new text books and reference books are added as per new syllabus of courses. The Central Library is fully computerized and Bar-coded and the automation of the Library has been done in the year 2015 with ILMS software SOUL 2.0. The ILMS software has been upgraded to cloud based ILMS software KOHA, version 18.11.04.000, in 2018 and in use in the library till date. The library has the facility of reading room and a browsing centre connected with WiFi facility. A book review forum has been established to inculcate reading habit in students, instill critical thinking and to enhance presentation skill. Each year a library orientation programme is arranged by the librarian for new students to introduce them to the functioning of library.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

B. Any 3 of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

3.38

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

35.78

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

IT facilities are regularly updated. College has one leased line optical fibre internet connections of 20 mbps which is routed to various departments, smart classrooms, library and office. Another dedicated fibre optic broadband internet connection is available in computer department. The college is providing WiFi facility in an incremental manner and the devices using internet have increased in the college. Departments are networked through LAN with unlimited internet connection. Students and Teachers have access to NLIST. The payment of fees by students have been made fully online since 2019. The process of admission, salaries, scholarships has been processed online. The College has a dynamic website, providing all the necessary information. The college has 108 computers, 98 computers for academic purpose and 10 computers for office and administrative works.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers	
140	
File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	View File
4.3.3 - Bandwidth of internet connection in the Institution	C.10 - 30MBPS
File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File
4.4 - Maintenance of Campus Infrastructure	
4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)	
4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)	
29.07	
File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File
4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.	
The college has well structured mechanism for the use, monitoring and maintenance of its academic facilities, physical facilities and sports facilities. The various departments are given the responsibility for monitoring the facilities such as classroom,	

smart classroom, laboratories, etc., of departments. The sports facilities are monitored and maintained by the teacher in-charges of various sports. Overall college campus and infrastructure is maintained by a committee which periodically carried out monitoring of facilities and give recommendations for maintenance.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://mangaldaicollege.org/policy.php

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

3185

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

1

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

C. 2 of the above

File Description	Documents
Link to Institutional website	http://mangaldaicollege.org/Eventbyid.php?id=96
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

144

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

144

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent

A. All of the above

mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

74

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

189

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

37

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

1

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The Mangaldai College Students Union (MCSU) is an elected body of the students of the College. The election of MCSU has been held annually observing the guidelines of UGC and Lingdoh Commission. The MCSU has been actively participating in academic and administrative activities of the college. The Students Union has been engaged in all student related events like College Week, Freshmen Social, Youth Festival and inter-college competitions organized by the affiliating University and other such programme. Each office bearer of MCSU has specific responsibility assigned to his/her portfolio and students are given freedom in organising various events. The teachers, in-charge of various portfolios of MCSU, give guidance and help them in discharging their duties. Office bearers of MCSU are made members to the college administrative bodies like Anti- Ragging Committee, College Disciplinary Committee, IQAC, etc. Moreover, every department of the college has student representative, known as Department Representative (DR), selected by the students of the concerned department. This practice has enhanced the leadership quality among the students. The DRs are responsible to maintain a healthy academic environment in the concerned department as well as bridging the gap between the teachers and students.

File Description	Documents
Paste link for additional information	http://mangaldaicollege.org/unionBody.php
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution

participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

10

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni Association of the college is actively associated with the college and provided support to the development of the college. The Alumni Association has contributed a part of the front boundary wall of the college. The wall has carvings depicting the traditional Assamese rural life. The Alumni Association is run by an executive body which holds discussions regularly with the Principal, Staff and Students of the college. This year the general meeting of Alumni could not be held due to the Covid-19 pandemic. Moreover, departments of the college also hold alumni meet every year and an interaction session with students is held. Due to pandemic, this year departments have organised alumni meet online.

The registration of Alumni Association of Mangaldai College is under process.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)	E. <1Lakhs
File Description	Documents
Upload any additional information	No File Uploaded
GOVERNANCE, LEADERSHIP AND MANAGEMENT	
6.1 - Institutional Vision and Leadership	
6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution	
<p>The College's vision for academic excellence and integrity of character, as well as its mission to develop a scientific temperament for a caring, impartial, and inclusive society, is reflected in its governance to create and facilitate an environment for knowledge, research, skill and humanitarianism which will motivate the young minds to build a caring and sharing society. Its morals and ideals are evident in its philosophy of accepting students and employees from all socio-economic backgrounds.</p> <p>The college authority always promotes the participation of staff, students as well as alumni in the quality improvement and development activities by giving opportunity to serve on bodies such as College Academic Council, IQAC, Students' Union, various Cells of the college and so on.</p> <p>Administrative responsibilities are delegated to teachers based on their competence, dedication, and aptitude to accomplish the institutional goals.</p> <p>The Governing Body, the Principal and the staff of the college work in tandem towards the fulfillment of the stated mission. The Governing Body of the college meets regularly for discussion on the feedback received from the Principal and take policy decisions for implementation. The College authority has been proactive in extending guidance, support and cooperation after the outbreak of the COVID-19 pandemic.</p>	

File Description	Documents
Paste link for additional information	http://mangaldaicollege.org/vision.php
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The College has developed a mechanism of providing operational autonomy to various Committees, Cells and Units in order to ensure a decentralized governance system. The College believes in team spirit and involves different stakeholders at different levels of governance. The Governing Body of the college is the apex body and is well represented at all levels from the teaching community, non-teaching staff, guardian members, and nominees from the affiliating University.

The College Academic Council is formed with all HoDs, the Principal as Chairperson and the coordinator of IQAC as Convener. All academic and operational policies are decided through consultation among the Governing Body, the IQAC and the Academic Council.

Departmental Academic Committee is constituted in each department to look after the academic affairs of the department. Faculty members are given representation in various committees/cells nominated by the Academic Council, and in Governing body, IQAC and other committees.

Non-teaching staff and students are also adequately given opportunity to take part in the management and development of the college.

During the lockdown period, departments carried on course curriculum online and conducted internal evaluation of students and other activities. All faculties are empowered to schedule the online classes in consultation with students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The college prepares perspective plan for academic advancement and development of infrastructure of the college. The perspective plan is prepared keeping in mind the long term as well as the short term requirements of the college. The annual action plans are drawn out of the perspective plan. The IQAC formulates the perspective plan which is discussed and approved in the Governing Body meeting.

The College has been working in line with the perspective plan to realize its objectives. Many of the objectives of perspective plan, fully or partially, has been realized by the college. The noteworthy among them is the augmentation and renovation of infrastructure of the college. The college has constructed new buildings for classrooms and departments, and purchased new laboratory equipments. For better accommodation, a new building for the department of chemistry has been constructed. Construction of a new library building has started for spacious and better accommodation. An overhead water reservoir has been constructed to supply running water to all buildings and departments of the college. Five classrooms has been upgraded to smart classrooms.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	http://mangaldaicollege.org/pdf/Mangaldai%20College%20Perspective%20Plan%202016-2021.pdf
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The organizational structure of the administrative mechanism of the College facilitates its smooth functioning. The Governing Body is the highest policy making body which functions under the guidelines of the government. The overall supervision of the College comes under its purview. The Principal executes the decision of the Governing Body and administrates the day to day affaires of the college. The Principal, in consultation with the

College Academic Council and the IQAC, prepares the academic and college development plans which are placed before the Governing Body for approval. The IQAC monitors the academic activities and regularly consults with the Academic Council, Departments, Cells and other stakeholders. Each department has Departmental Academic Committee which prepares the departmental plans and monitors the academic activities of the department and reports to the IQAC. The Principal, IQAC, Heads of Departments, committee / cell in-charges and the office staff work in close coordination for effective implementation of the plans and programmes of the college.

The teaching and non-teaching staff of the college is recruited strictly on merit as per the guidelines of the state government. Faculties are recruited as per the norms of the UGC.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	http://mangaldaicollege.org/organogram.php
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The College has provides a number of welfare measures to its

staff:

A) Teaching Staff:

i. Leave is readily available for attending RC/OC/FDP/Induction Programme.

ii. Seperate departments with washroom.

iii. Canteen.

iv. Credits from Mangaldai College Karmachari Sanchay Aru Rindan Samabai Samitttee Ltd.

v. Free Health Check-up

B) Non-Teaching Staff:

i. Well Furnished and spacious office accomodation.

ii. Clean and good working environment.

iv. Canteen.

iv. Credits from Mangaldai College Karmachari Sanchay Aru Rindan Samabai Samitttee Ltd.

v. Free Health Check-up

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

12

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

64

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Each faculty member has to submit filled-in format for PBAS (Performance Based Appraisal System) to the IQAC which are checked by the IQAC. For Career Advancement under CAS, PBAS formats submitted to the IQAC at the end of every academic session, are forwarded to the Principal. HoDs are entrusted the responsibility of submitting confidential reports of faculty and support staff. Performance of Teachers is also assessed through Student feedback, taken at the end of every academic session and appropriate instructions are given to staff by Principal.. Class Diary maintained by the faculties are submitted to the IQAC at the end of every month by the HoDs and the IQAC reviews it and report to the Principal. The IQAC periodically reviews the administrative and academic performance of all departments and office administration. After the evaluation of the report by the Principal, it is communicated to the respective department for improving shortcomings.

File Description	Documents
Paste link for additional information	http://mangaldaicollege.org/search_fac.php
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institution has in place provision for both internal and external audit. As Mangaldai College is a provincialised college, government audit of accounts of college funds are conducted by the Audit Department of Government of Assam which is called as Local Audit. An internal Audit Committee initially conducts the audit of accounts and objections are asked for rectification. The college also conducts, on its own, external audit by Chartered Accountant every year.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The main sources of funds for the college are the fees received from students and from state government for salary of the sanctioned staff of the college. The College also receives other grants from the state government, UGC, DBT and other government agencies. The college receives rent from an ATM and a Bank of Baroda Branch. Apart from these, the college receive donations from Alumni, NGOs, philanthropists and college staff.

At the beginning of every academic year, the requirements of college office, departments, Library and various cells are submitted to the Principal. The Budget Committee prepares the

draft Annual Budget of the College which is discussed with the CAC and IQAC and finalized. The Budget is placed before the Governing Body for approval and once the Budget is approved, funds are allotted.

In case of special grants/funds received, committees are formed for monitoring the utilization of grants as per guidelines.

The Accounts Section maintains all records of income and expenditure to ensure financial transparency. Funds are received and disbursed through online, cheques or direct deposit in bank account. No cash transactions take place at the college. All accounts of funds received and spent are audited by Chartered Accountant.

File Description	Documents
Paste link for additional information	http://mangaldaicollege.org/pdf/6.4.3%20Budget%20for%20the%20Session%202020-21-converted.pdf
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

At the very beginning of academic year, the IQAC formulates an action plan and ensures its proper implementation for overall development of the college and students. Quality assurance strategies and best practices to be institutionalized are discussed in the IQAC meetings and the decisions taken are communicated to the Departments, Units/Cells.

Two institutionalized practices are

A. Students' Orientation Programme:

At the beginning of every academic session, Students' Orientation Programme is held for newly enrolled students. Students are given an introduction about the programme and course structure, examination system, internal marks, Programme outcomes and information are also given about various Cells, library, NCC, NSS, sports, etc. Students are also informed about the Code of Conduct for Students and urged them to strictly follow. The program has

been held online for 2020-21 due to COVID pandemic.

Library Orientation Programme:

The librarian takes a library class for students of various departments and semesters to familiarize students about the use of library resources and the facilities available in the library. This has contributed in drawing the interest of student in the library. However, due to Covid-19, this programme could be done only partly with low attendance.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC has been constantly engaged in the improvements of the teaching-learning methods and regularly reviews in its meetings. All departments are mandated to prepare and maintain teaching plans, class diary and daily class report and HoDs are entrusted with the responsibility to supervise these and submit to IQAC monthly. The IQAC reviews the academic progress of departments and send necessary recommendations to the Principal for communication to the departments.

Two reform measures:

A. To make the teaching-learning experience more engaging and effective, the IQAC has been working for introducing ICT in classrooms. This year five classrooms are fitted with LCD interactive board with internet connection. All departments are given internet connection.

B. As per the NAAC Peer Team Report in the last visit, the IQAC of the college has taken measures to strengthen and streamline the Feedback system. Feedback has been taken from the students, teachers, parents and alumni. Feedbacks from students are received on three aspects: i. Institutional Feedback from Students ii. Students' Feedback on Teachers iii. Students' Feedback on Course. The recommendations of Feedback Committee are forwarded to the

Principal for necessary action.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	http://mangaldaicollege.org/ssr.php
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES**7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Mangaldai College has shouldered social responsibilities by incorporating institutional values and has initiated a number of programmes for the promotion of curricular and co-curricular activities. Topics on gender equality, gender budgeting, feminism, women empowerment etc are selected to be taught under different courses within the curriculum. In this regard, Women's Studies Research Cell, Mangaldai College has organized an "Awareness Programme on Women Empowerment on 04-12-2020, and an Inter-college Essay Writing Competition on the topic, "Role of Women in Struggle

Against COVID-19" on 23-02-21; and also organized a talk on "Role of Women in Freedom Movement of Assam" on 12-03-2021 involving all the students and faculty members. Besides these curricular and co-curricular activities the institution specific facilities are provided for female teachers, staff and girl students like CCTV surveillance, separate room for Women Cell, Girls' Common Room for students, separate toilet etc. A committee on "Prohibition of Sexual Harassment" is formed in order to resolve the issues of any kind of harassment on women and girls. Counseling is provided to girls on gender issues, personal hygiene etc. by the female faculty member on regular intervals.

File Description	Documents
Annual gender sensitization action plan	http://mangaldaicollege.org/pdf/7.1.1.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	http://mangaldaicollege.org/pdf/7.1.1a.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The college has management for solid waste as well as liquid waste. The common solid waste is leaf litter, which are used in the preparation of Vermicompost in the college campus and also allowed to decompose in places to enrich the soil quality. Dustbins are placed in the campus at strategic locations, brought together and taken away periodically by the waste collection agency of the

municipality. Solid wastes are segregated into biodegradables and Non-biodegradables. The liquid waste are properly drained to the public drainage system. Biomedical waste of BVoc and other chemical waste of science departments are disposed off scientifically.

Students are made aware about the cleanliness of campus and proper disposal of waste in the environmental awareness campaigns.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

B. Any 3 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

C. Any 2 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Mangaldai College is the cultural hub of Darrang District as there are students of different ethnic and religious groups with diverse backgrounds. But the institution maintains "Unity in Diversity" by infusing harmony in different linguistic and religious communities. Thus, a healthy environment prevails in the college campus as well as in surrounding areas. Even though students talk in their mother-tongues such as Assamese, Bengali, Hindi, Chaotali, Bodo, Nepali, etc., they never confronted one another on the issue of language. Instead, they exhibited tolerance and maintain personal relationship irrespective of caste, creed & religion. The institution celebrates Republic Day, Independence Day, Saraswati Puja, Fateha, etc., with great enthusiasm to promote values of equity, unity in diversity and fraternity.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Mangaldai College as an institution of Higher Education has been sensitizing the students and employees about their constitutional obligations and how they should exercise their rights as responsible citizen. For the purpose, Mangaldai College Youth Red Cross Society organized an Orientation Programme on "Youth as

agent of Behavioural Change" in the college Auditorium on 12-11-2020. A seminar on "Freedom Struggle of India- Azadi Ki Amrit Mohotsav" that marked the 75 years of India's independence was also organized and Dr. Angiras, HOD, History was the resource person here. The college sensitized the students about Voters' rights on 25-1-2021. On 16-2-2021 Swaraswati Puja was celebrated by all teachers and students exhibiting their ethics and spiritual spirit. Thus, the college has spread the ethical values and making the students and staff aware about their duties and responsibilities as citizens.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	http://mangaldaicollege.org/Eventbyid.php?id=53
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events

and festivals

Mangaldai college has celebrated/ organized a number of activities relating to some of the international/national days and events. The Human Rights Day was celebrated on 10-12-2020 with a talk in Department of Political Science. The topic was "Human Right Education" in which the speaker was Dr. Kunjalata Baruah, Assistant professor, Dept. of Education. Another programme on World Environment Day was done by Tree plantation drive in college campus on 5-6-2021. Besides a national webinar was arranged by Zoology Department on this day on "Regulation and Restoration of Ground Water". The college sensitized the students about Voters' rights on 25-1-2021. Observation of National Voters' Day was marked by this event that shows the nation building programme of the college with new generation voters' sensitization. Most of the students participated in this event.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice I: Coaching for UPSC/APSC/SSC & Other Competitive Examinations

The objectives of this best practice are to create awareness among the youths to face competitions in choosing their career opportunities. The IQAC of Mangaldai College organised a Coaching for UPSC/APSC/SSC and other competitive examinations with District Administration Darrang, Assam from February 2021 to April 2021 in Mangaldai College premise. Total number of 138 aspirants from all over Darrang district joined in the coaching. Notable resource persons from district administration and academicians took classes and guided the aspirants. The programme was successful as most of the students appeared in the APSC and SSC examinations. This has motivated the participants and increased their self confidence to

compete in the examinations.

Best Practice II: Vermicomposting

Objectives :

Reduce use of chemical fertilizers

To maintain an eco-friendly college campus

Entrepreneur opportunity in Vermicompost

Harvesting of vermicompost is done periodically in an interval of approximately three months duration and are used on the various plants of the college campus. Production of about 150 Kg vermicompost for this year. About 110 Kg of collected vermicompost were used on various plants in the college campus. About 40 Kg of vermicompost were sold to faculty members of the college. Local youths are encouraged to take vermicompost preparation as a business opportunity.

File Description	Documents
Best practices in the Institutional website	http://mangaldaicollege.org/bestpractice20_21.php
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

In consonance with the vision of the college, the accessibility of quality higher education to the students of backward rural areas and underprivileged section has remained the priority of the college. Due to the carefully nurtured legacy of values, the college has been the priority destination of students from the entire district which is an Aspirational District of India. To cater to the growing students and to provide better accommodation, significant augmentation in infrastructure and renovation has been done in the last few years. The amenities to students as well as staff have improved in the form of recreation facilities, canteen, washroom, etc. For effective teaching-learning experience, the

college has been upgrading its classrooms with interactive boards and internet connection in an incremental manner. This year, five classrooms have been upgraded to Smart Classroom (Total=10). Holistic development of students being the thrust area, the college has been actively involving students in co-curricular and extra-curricular activities. The IQAC, NCC, NSS, YRC and Women's Studies Research Cell of the college organised a number of programmes on environment awareness, Swacchta Abhijan, gender sensitisation, etc., to inculcate the social values among students.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

The College has adopted the following agenda to be implemented in the next academic year:

- Establish a Skill Training Centre.
- Complete the construction of New Library Building and the Chemistry Building in a phased manner.
- Organize career counseling and soft skill training and entrepreneurial programme for students for their capacity building.
- Introduction of more Add-On/Certificate courses in BA/BSc/B.Voc programmes.
- Organize Faculty Development Programmes/Workshop/Training of teachers on research methodology, use of ICT, etc.
- Conduct seminar/ lecture programmes on New Education Policy, Intellectual Property Rights.
- Extension activities in local communities by adoption of village, schools and organizing community oriented programmes.
- Organize awareness campaigns on cross-cutting issues to make students and people responsible citizens of the country.
- Tree plantation to increase the greenery of the college.
- Landscaping of college campus for vibrant aesthetic ambience.
- Conduct Green Audit.
- Conduct external Academic and Administrative Audit.